



## **IHME HELSINKI SEEKS ECO-COORDINATOR**

*The goal of Pro Arte Foundation Finland, which oversees IHME Helsinki, is to promote art as an important part of people's lives and everyday existences in an ecologically sustainable democratic society. IHME Helsinki has its starting points in contemporary art, and its primary operating context is in scientific collaboration. Each year, the Foundation, along with an artist and Finnish and foreign partners, produces an artwork in public space in Finland and abroad. In 2020, the work will be made by the Norwegian artist Jana Winderen. The work to be realized next year will be the first IHME Helsinki Commission. Previously, IHME took the form of a festival in 2009-2018 and then, too, a work in public space by a respected foreign artist served as the starting point for the Festival's content. IHME Helsinki also stages discussions in collaboration with other actors. The Foundation's operations are international and aimed at everyone who is interested in culture and ecological reconstruction.*

*The Eco-Coordinator will be responsible for the environmental aspects of our productions. They will design and implement ecologically sustainable solutions and benchmarks for IHME Helsinki's contemporary-art and event productions, and publicise and report on them. The job is a key role in a three-person team, which also includes the Executive Director and a Cultural Producer responsible for marketing communications.*

### **Eco-Coordinator's job description, job commencement and working hours**

IHME Helsinki Commissions address key issues in the era of climate change. Added to that, we want to transform our operating practices to make them ecologically sustainable in all sub-areas: in our office, at event venues, and in our work with various partners. This is the nucleus of the Eco-Coordinator's work: to take an integrated approach to the planning and implementation of ecologically sustainable operating models, and to oversee the implementation of the agreed goals. We also want to publicise our experiences and to share good practices, which is why the Eco-Coordinator's job description also includes communications. The place of work is IHME Helsinki's office in Helsinki's city centre.

The job starts on Monday January 7, 2020, as a half-time position 20 hours a week until December 31, 2020. It is possible that the job will be temporarily full-time during the phase of preparation and implementation of the IHME Helsinki Commission in summer 2020. The employment contract includes a trial period.

### **Duties**

The Eco-Coordinator will perform the following duties:

- 1) background work on ecologically sustainable operating models and planning of IHME Helsinki's artwork production, marketing communications, partnerships and events
- 2) putting into practice and documenting ecologically sustainable operating models together with the production and marketing team and partners

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- 3) monitoring and evaluating the benchmarks for the ecologically sustainable operating models being introduced
- 4) publicising and reporting on the introduction and evaluation of ecologically sustainable operating models

### **Skills and expertise required for the job**

Successfully carrying out the job requires an awareness and understanding of the principles of ecologically sustainable development. We assume experience of independently realized sustainable productions, which includes self-motivated, effective background work, planning, execution and reporting. We further assume good spoken and written English and Finnish, experience of a broad range of communications on various channels, plus the ability to use common computer programmes. Having good networks of people working in ecologically sustainable ways both in Finland and abroad is an advantage. The job requires initiative, conscientiousness, excellent interpersonal skills, ability to collaborate and high tolerance of stress. We are looking for someone to join us who is capable and who will thrive in a small work community, is excited by the multifaceted job description, and is committed to their work. If you view ecologically sustainable working methods as an appealing challenge, are brilliant at seeking out information, analysing it critically, refining the operating model and putting it successfully into practice together with your workmates and partners, then you are the person we are looking for.

### **How to apply**

Your freeform application should include a CV showing education, work experience to date, completed projects, motivation for doing this specific job, involvement in contemporary art and ecologically sustainable cultural production, plus desired salary. You should also include the names of two referees and their contact details.

Send your application by e-mail in PDF format by **16:00 on November 4, 2019**, to: [info@ihmehelsinki.fi](mailto:info@ihmehelsinki.fi) with "*Eco-Coordinator*" in the Subject line. Or submit your application by letter to arrive **by November 4, 2019 at the latest** to: Eco-Coordinator / IHME Helsinki, Taidesäätio Pro Arte, Kalevankatu 4, 2. krs, 00100 Helsinki. Applications will not be returned. Those called for interview will be notified personally. You can bring any letters of recommendation and employment certificates to the interview. All applicants will be notified of the final decision by e-mail by December 15, 2019.

**Further information:** Executive Director Paula Toppila, +358 (0)45 1240096, 10:00-11:00 on Friday, October 25 and 14:00-15:00 on Friday, November 1.

Information about IHME Helsinki and its work: [www.ihmehelsinki.fi](http://www.ihmehelsinki.fi)